



State of California—Health and Human Services Agency
Department of Health Services



SANDRA SHEWRY
Director

ARNOLD SCHWARZENEGGER
Governor

December 13, 2006

ACL 06-17

TO: LOCAL REGISTRARS OF BIRTHS AND DEATHS
CHIEF DEPUTY REGISTRARS OF BIRTHS AND DEATHS
COUNTY RECORDERS
COUNTY CLERKS

SUBJECT: LOCAL REGISTRATION NUMBER REMINDER - 2007

Reminder

This All County Letter is a reminder that registrars and county clerks are to restart the numbering sequence for Local Registration Numbers (LRNs) for birth certificates, death certificates, fetal death certificates, and marriage certificates to reflect the change in year from 2006 to 2007. This new sequence will begin with events that occur in 2007. Events that occur in 2006 are to be included in the 2006 numbering sequence.

Although *marriage* certificates may be numbered consecutively beginning with the number one for *either* the first event occurring, or first event registered in each calendar year, OVR prefers that the numbers begin each January with "000001" for the first event occurring in each calendar year.

We are sending this reminder because we have observed that, in past years, vital records have been sent to the State with LRNs that continue the previous year's numbering sequence. This error causes unnecessary delays in registering vital events and increases workload both at the State and local levels.

Thank you for your attention to this matter.

Questions

If you have any questions regarding this matter, please contact your Policy/County Analyst.

Original signed:

Janet McKee, Chief
Office of Vital Records